



**CODE OF CONDUCT
Compliance Form 2010-2011**

BPW Greater Sudbury is a non-profit, non-partisan, and non- secular organization that works towards the improvement of economic, social, political, and employment status of women in the workforce in Canada.

1. The Member shall familiarize herself with the Handbook, purposes, programs and projects of the Canadian Federation of Business and Professional Women's Club.
2. The Member shall familiarize herself with the by-laws of the Business and Professional Women's Club of Greater Sudbury, hereinafter referred to as "the Club".
3. The Member shall conduct herself in a manner conducive to the good of the organization at all times.
4. The Member shall treat all other Club members with dignity, courtesy and respect in a professional and co-operative manner at all times.
5. The Member shall not engage in bullying or harassment of another Member in any way including verbal, physical, email, voicemail, memos, or in any other way; or speak or act in any way contrary to the aims, by-laws, and code of conduct of the Club.
6. The Member shall not speak on behalf of the Club publicly or to the media on any subject without the expressed permission of the President or Executive Committee.
7. The Member shall not distribute information or public notices by email, post, in print, or in person, etc. to other Club members regarding other organizations, causes, business or personal matters without the authorization of the Club President or Executive Committee.
8. The Member shall keep the Club Website Password and membership information confidential. The Member shall not sell, share or give membership contact information to any outside organization or person or use said information for any unauthorized purpose.
9. The Member shall contact the President or Club Executive Committee immediately if she experiences or is made aware of any inappropriate or questionable behaviour by another Club Member.
10. The Member shall not engage in any activities that are unethical or that have the potential to negatively impact the Club or the Club Members which are not specifically mentioned by the foregoing.

I have read and understand the Code of Conduct of BPW Greater Sudbury. I agree to abide by the Code of Conduct and understand that failure to do so will result in a review of my membership by the BPW Greater Sudbury Executive Committee up to and including dismissal from the Club.

Signature: _____ **Date:** _____

Witness: _____ **Date:** _____

Please return to: BPW Greater Sudbury
PO Box 2593 Station A; Sudbury, Ontario; P3A 4S9